

REVISED CPS & CMS Parent Drop Off and Pick Up Procedure

Dear Parents,

Thank you for your patience during the first two days of school with our parent drop off and pickup procedure. We have quickly discovered that there is congestion in the CPS parking lot, which has interfered with busses being able to arrive at our buildings on time. **We have created a new procedure that will start Wednesday, September 2nd.**

For families that have students at CMS only:

Morning Drop Off @ no earlier than 7:30 a.m.

Continue to drop off your child by the front of the school and have them enter through the main lobby.

Afternoon Pick-Up 2:20 p.m.

Continue to pick up your child in the front of the school.

Families that have students at both CMS & CPS or just at CPS:

Morning Drop Off @ no earlier than 7:30 a.m

Enter through the CMS north end parking lot and drop off CMS students by the CMS garage (Mr. Brooks will be waiting there & directing traffic).

Continue on the access road and drop off CPS students by the back of the gym (Mrs. Kierstead will be waiting there).

Follow the main drive way to Lakeview Drive and exit.

Afternoon Pick Up @ 2:20

Enter through the CMS north end parking lot and pick up CMS students by the CMS garage (Mrs. Pullen will be waiting there with your child).

Continue on the access road and pick up CPS students by the back of the gym (Mrs. Kierstead will be waiting with your child).

Follow the main drive way to Lakeview Drive and exit.

Please use caution as you drive through our parking lots. Children may be crossing in these locations.

Thank you,

Darlene Pietz, CPS Principal

Lois Bowden, CMS Principal

Revised 9/1/20